

To all NMR patrollers:

The annual NMR Fall OEC Refresher for Cycle C will be a Hybrid Refresher (similar to last year). That means you will be required to complete the on-line portion of the refresher, the written work book for Cycle C and the hands on practical portion of the refresher on September 24th at the Gaylord High School, 90 Livingston Blvd, Gaylord, MI.

To recertify you must complete the following steps. Again, please be diligent in completing these steps to ensure a smooth day during the hands-on refresher in September. Go through it carefully and note that there are some changes from past years in the procedure.

1. Complete the written workbook that you received in the mail from the NSP for the Cycle C Refresher. You will absolutely need to bring this completed workbook to the Gaylord High School to receive credit and you need that to be recertified. There have been questions about this in the past so please be advised that it is still required by NSP that you complete this written workbook and present it during the hands-on part of the refresher. If you don't have a copy of the workbook you can download a copy from the NSP website (go to member resources, education resources, OEC, 2016 Cycle C Workbook) and print it out, complete it and bring it with you!
2. Complete the on-line course for the NMR OEC Refresher Cycle C and print out a copy of your completion certificate. Bring the certificate with you to the Gaylord High School. This will also be required in order to do the hands-on part of the refresher so please complete it. Instructions for how to find and take the on-line course are on the NMR website and the Central Division website. Plan on about 2 hrs to complete this course. It does not have to be done in one sitting and you can return to where you left off as often as you need to complete the course. See <http://www.nspnmr.com/oec-fall-refresher.html> for detailed instructions for connecting to the on-line refresher materials.
3. **NEW THIS YEAR!** Register for the NMR OEC Cycle C Hybrid Refresher Course on-line on the NSP website. To do this: log in to the NSP website and go to member resources, select course schedule from the right hand side of the page. Type in the course number C15016001 and go through the registration process on the website. Note: OEC Instructors and helpers teaching at the refresher should register for class C15016002 (Instructor Refresher) instead of the general refresher.
4. Register for the NMR Gaylord High School refresher on the NMR WEB Site store. Be sure to complete your order all the way through. The course will only cost \$15 if you register prior to 9/17. After that it will go up to \$30 (ouch!) and if you wait until you show up at the door on 9/24 it will cost you \$50 (ouch, ouch!) You will receive a confirmation email after completing your registration. If you do not see it within a couple hours check your junk mail folder. (Note: OEC Instructors teaching at the refresher do not need to register on the NMR WEB Site.)
5. **New this year!** Complete the on-line waiver form by going to the following link <http://www.smartwaiver.com/w/57a52bb11f9b0/web/> . This is also important for you to do ahead of time this year. This is an electronic signature form to take the place of the hard copy waivers you used to sign at the event. Be sure to follow all the instructions including confirming your E-signature from the email confirmation you will receive in your in-box. If you do not see

an email to confirm your electronic signature within a couple hours, please check you junk mail folder.

6. Come to the hands-on portion of the refresher at the Gaylord High School on September 24th at 11:30 am for check-in. Bring your ski patrol pack, paper work and registration done as you see above, and your OEC Technician Card with a blank Cycle C on the card.

When you come to the hands-on portion of the OEC refresher with all the above steps completed you will go through the stations as we did last year as small teams and complete each of the required sections. Plan on a 12:20 pm start and you should be able to complete this course by 4:30 pm.

The NMR instructors have been working to prepare the hands-on course sections for you and will be going through the course themselves the morning of September 24th to work out the final logistics for the day. Please come prepared and have some fun as you go through the afternoon.

As always thank you for everything you do for the skiing public and your resorts! This is a big commitment to get refreshed each year but it makes us all better prepared to provide the on-hill emergency care that is such a huge part of our job.

Mike Malanga
Northern Michigan Region OEC Advisor

Refresher check list:

1. Complete the NSP Hybrid Refresher Online and bring certificate to refresher
2. Complete the written answers in the NSP Cycle C Workbook and bring to refresher
3. Register on the NSP WEB Site for Class C15016001 unless you are teaching at Gaylord, then register C15016002.
4. Register for the Gaylord Hands-on Session on the NMR WEB Site at http://www.nspnrm.com/store/p14/2016_Northern_Michigan_Region_OEC_Refresher.html unless you are teaching at the refresher.
5. Complete the on-line waiver at <http://www.smartwaiver.com/w/57a52bb11f9b0/web/> Instructors and helpers use <https://www.smartwaiver.com/w/57a534536e618/web/>
6. Come to Gaylord High School Saturday September 24th (Registration opens at 11:30AM.) Bring:
 - a. Completed Refresher Workbook
 - b. Certificate of Completion from the on-line refresher portion
 - c. Your Outdoor Emergency Care technician card with a blank space for cycle C
 - d. A fully stocked patrol pack
 - e. And be ready to have a fun afternoon

Instructors and helpers will receive another email with details for the morning Instructor Refresher.